

Internal Circular

To : PGDHM (First & Second Year) students

From : Ms. Divya Aggarwal
Associate Dean, Academic and Student Affairs

Date : Dec 08, 2020

Sub: **Formation of Grievance Redressal Committee**

Ref.: In order to ensure transparency by Technical institutions imparting technical education, in admissions and with Paramount Objective of preventing unfair practices and to provide a mechanism to innocent students for redressal of their grievances, In exercise of the power conferred under Clause 1 of Section 23 of the All India Council for Technical Education, Act, 1987 (52 of 1987), the All India Council for Technical Education makes the Regulations to make Grievance Redressal Committee.

Grievances' may include the following complaints of the aggrieved students:-

1. Making admission contrary to merit determined in accordance with the declared admission policy of the institute;
2. Irregularity in the admission process adopted by the institute;
3. Refusing admission in accordance with the declared admission policy of the institute;
4. Withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, with a view to induce or compel such person to pay any fee or fees in respect of any course or programme of study which such person does not intend to pursue;



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5. Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such institution;
6. Breach of the policy for reservation in admission as may be applicable;
7. Complaints of alleged discrimination by students from Scheduled Caste, Scheduled Tribes, OBC, women, minority or disabled categories;
8. Non payment or delay in payment of scholarships to any students that such institution is committed, under the conditions imposed by AICTE, or by any other authority;
9. Delay in conduct of examinations or declaration of results beyond that specified in the academic calendar;
10. On provision of student amenities as may have been promised or required to be provided by the institution;
11. Denial of quality education as promised at the time of admission or required to be provided;
12. Non transparent or unfair evaluation practices;
13. Harassment and victimization of students including sexual harassment;
and
14. Refund of fees on withdrawal of admissions as per AICTE instructions from time to time.



Agarwal

1) Following will be the Institute level Grievance Redressal Committee:

Dr. Sutapa B. Neogi	Chairman
Dr. B.S Singh	Member
Dr. Vinay Tripathi	Member
Dr. Preetha G.S.	Member
Mr. Nishikant Bele	Member
Dr. Sumesh Kumar	Member
Dr. Manish Priyadarshi	Member

Copy to:

- 1) Director, IIHMR
- 2) Warden
- 3) General Manager Finance
- 4) Manager Academic Programme
- 5) Manager – Administration & Personnel
- 6) Resident Inn-Keeper
- 7) All members of Grievance Redressal Committee
- 8) All Students/ Faculty Members/ Staff Members through email
- 9) Website

