

Minutes of Meeting
Internal Quality Assurance Committee (IQAC)

Date: 29 Jul 2025

Time: 3.00 PM

Attendees: Following members attended the meeting:

Dr. Sutapa B Neogi, Director

Dr. A.K. Agarwal, Advisor

Dr. Punit Yadav, Convenor

Dr Ekta Saroha, Member

Dr. Rupsa Banerjee, Member

Shri Sujaram, Member

Shri Dilip, Member

- The members were apprised of the actions taken for the last meeting of the IQAC.
- The following points were discussed:

S No	Point	Remarks of IQAC
1	NBA The document for institute NBA assessment has been submitted. The same is enclosed. Members may go through the report and forward comments for Continuous Improvement Initiatives by 30th August 2025 for consideration before NBA inspection	The NBA report document will be shared with IQAC members for their comments. Action by: IQAC

S No	Point	Remarks of IQAC
2	Academic Calendar The Academic Calendar for IQAC for the current Academic Year 2025-26 is placed forth for consideration	The Academic Calendar for IQAC was approved by IQAC. The departments concerned will be notified of the respective activities and timeline, following which they will submit their assessment reports to the IQAC. An additional point of assessment was suggested: Assessment of student activities at Goyla Dairy Attached: Academic calendar activities 2025-2026 Action by: IQAC Respective departments
3.	Assessment Considering the NEP and AICTE guidelines it is proposed that the Assessment criteria from the current Academic Year for PGDM batch 2025-2027, may be revised as Internal 40%; External 60%	The suggestion was approved by IQAC and will be implemented from PGDM admission batch 2025-26. To be included in Examination Policy for admission batch 2025-26. Moderation of question papers to be continued. Action by: Controller of Examinations and Examination Department
4.	Performance Indicators The performance Indicators for Competency have been prepared by the Academics and Controller of Examination. The same may be reviewed for any suggestions.	The Competency Indicators will be circulated among the IQAC members for their suggestions and approval. Action by: IQAC
5.	Value Added Courses Suggestions for Value Added Courses are requested for PGDM students	Faculty will be identified to conduct VAC for AY 2025-26 based on faculty workload. Action by: Director's Office IQAC

S No	Point	Remarks of IQAC
6	Specialization in Pharmaceutical Management Dean Academics has suggested Specialisation in Pharmaceutical Management for PGDM programme in addition to Health, Healthcare IT and Hospital specialisations	IQAC suggested that a specialization may be added in Hospital and Healthcare Supply Chain Management. Action by: Academics Department
7	Placement Policy The placement policy has been updated. The following are the recommended changes - Applications from students will only be accepted through Digicampus - Prohibition from communicating with recruiting agencies with whatsoever means bypassing the official institute channels. Such candidates will be debarred - No location, no profile or organization preference will be entertained - Campus Placement will entail a 1-year commitment with the organization where the placement has taken place	Updated placement policy was approved by IQAC. Few suggestions were provided: - Increase focus on entrepreneurship training, current affairs, soft skills in PGDM - Faculty to mentor their mentees on placement related skills Action by: Placement Cell

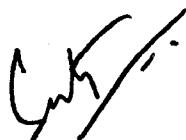


Director
International Institute of
Health Management Research
Dwarka, New Delhi



Academic Calendar Activities
2025-2026

1	Monitoring of internship projects	Academic Dept
2	Monitoring of dissertation	Academic Dept
3	Orientation of new batch	Dean Academics
4	Monitoring of mentoring activities	Academic Dept
5	Monitoring of faculty capacity building	Dean Academics
6	Assessment of faculty research and publications	Dean Research
7	Assessment of student activities in field practice area	Dean Academics & Faculty in-charge
8	Assessment of admission process	Marketing & Academics
9	Evaluation of question banks	Controller of Examinations
10	Analysis of student feedback	Academic Department
11	Physical verification of infrastructure and canteen	Administrative Dept
12	Assessment of training & MDPs	Dean Training
13	Assessment of committees and student representation	Academics
14	Student welfare and support activities – grievances	Dean Academics
15	Student welfare and support activities – cultural	Faculty i/c Cultural committee
16	Assessment of online programmes	Online programme coordinator



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