

Minutes of Meeting
Internal Quality Assurance Committee (IQAC)

Date: 06 Nov 2024

Time: 11.00 AM

Attendees: Following members attended the meeting:

Dr. Sutapa B Neogi, Director
Dr. A.K. Agarwal, Advisor
Dr Jacob Pulleyal, External Member
Dr R Pathni, External Member
Dr. Punit Yadav, Convenor
Dr Ekta Saroha, Member
Dr. Rupsa Banerjee, Member
Dr Ratika Samtani, Member

The IQAC members were apprised of the UGC guidelines and AICTE guidelines for reforms of examination and curriculum. The following diagrams were presented for the understanding of the IQAC committee members.

UGC Guidelines : Developing PEO

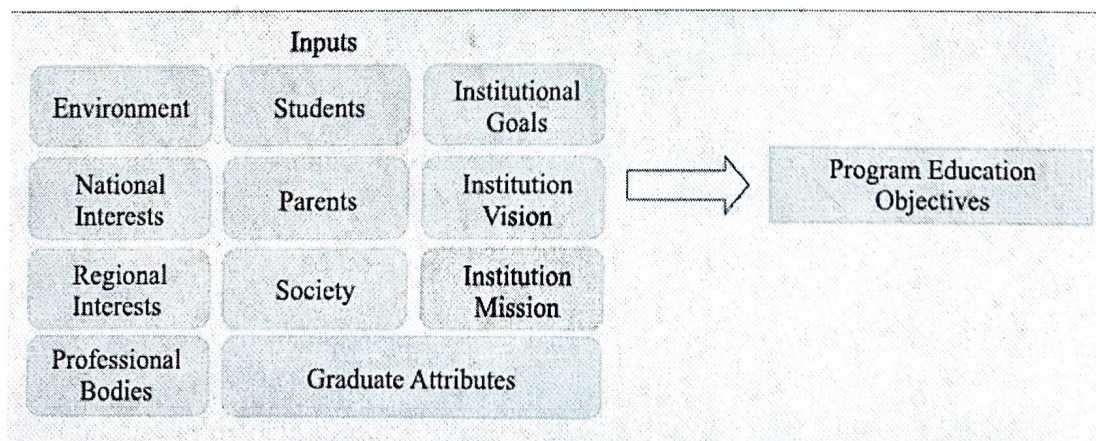


Figure-4 : Organizational Inputs to Program Education Objectives



The members were apprised that the IQAC proposes to bring in quality improvement initiatives based on the guidelines. Accordingly a Phased proposal for PGDM programmes was considered in the IQAC meeting dated 30 Aug 24. The Phases included

- (a) Phase 1 - Review of Mission and Vision statement, endorsement of Programme education objectives, Development of Program outcomes and Competency framework.
- (b) Phase 2 – Construct of Performance indicators, review of Course objectives, CO/PO mapping, updating of curriculum, obtaining feedback from stakeholders.

AICTE Guidelines – Construct for PO and Assessment linkages

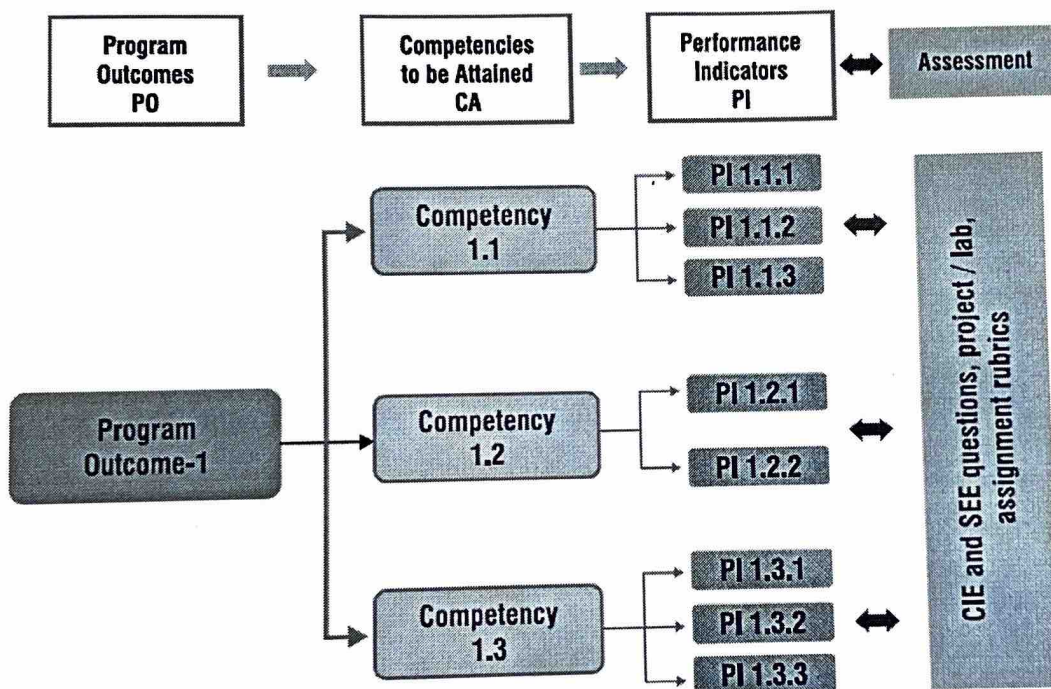
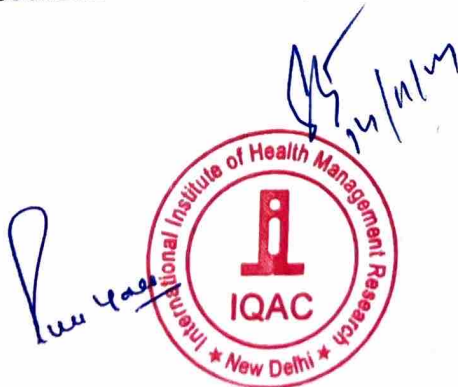


Fig. 1: Connecting POs to Assessment

The ATR for Phase 1 considered in the meeting dated 30 Aug 24 is attached. Action is at hand by respective departments.

The recommendations of IQAC on the Agenda points is detailed below:-



S No	Point	Remarks of IQAC
1	Academic & Learning Institutional process for continuous quality improvement in Academics and learning to be deliberated as per timelines defined to facilitate an early adoption.	The first phase in Academic and learning for the mission and vision statement, program education objectives (PEO), program outcomes (PO) and competency framework was discussed in the last meeting and Action is in hand In the second phase of activity in current meeting of IQAC curriculum design, course outcomes, lesson plans and CO/PO attainment will be deliberated. Suggestions of IQAC members are solicited on the following points. Dr Ashok Aggarwal suggested that measurable elements as prepared for the NAAC may be considered. Dr Jacob suggested that the academics and learning should focus on problem solving and critical thinking through case studies, assignments, journal club and field visits. The IQAC as a consensus agreed to examine the suggestions of the members and discuss the same in the next IQAC meeting. Action by: IQAC
(a)	Performance Indicators for competency framework	The IQAC was apprised that the performance indicators for competency framework are being developed in consultation with faculty. The IQAC recommended that the performance indicators be placed before IQAC in the next meeting. Action by:- Academic Department



S No	Point	Remarks of IQAC
(e)	Feedback	Feedback has been obtained from all stake holders. The feedback submitted by the stakeholders had limited insights. The IQAC recommended that feedback may be obtained from a larger spectrum of alumni, industry, parents, students and placement agencies. Dr Jacob suggested that feedback obtained from alumni who have been in the industry for 3 years or more will provide better insights. Action by: Academic Department
3	Examination (Mercy Petition) Sponsored by Controller of Examination	Ms. Ishita Sharma, Enrol No. PG/22/040, of Batch 2022-24 has not been able to successfully pass six subjects in the 3 attempts (1 Main + 2 Supplementary) provided as per the examination policy. Therefore, she was not awarded her degree. Now, she has requested for mercy attempts in these subjects. The IQAC deliberated on the issue and recommended that the Examination policy should provide 4 attempts as per the National Education Policy. The IQAC recommended a comprehensive review of the Examination policy. The same may be deliberated by Academic Committee before approval. Action by: Controller of Examination
4	Faculty Development Programmes	Dr Sutapa informed that as a initiative for Faculty development a capsule course on Health Economics has been proposed in July 2025 which will be undertaken by faculty from London School of Economics. Faculty of IIHMR has also been considered for faculty exchange programmes with University of Pretoria, University of Huddersfield and University of Jaffna. The IQAC appreciated the Faculty Development programmes as apprised by Dr Sutapa



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